

**School Board Meeting Minutes
Griswold Community Schools
Monday, September 16, 2024**

The Griswold Community School District Board of Education met for their regular meeting on September 16, 2024 in the Conference Room. Board President Scott Hansen called the meeting to order at 5:30 p.m. Board members present were Scott Hansen, Aaron Houser, Scott Peterson and Don Smith. Erika Kirchhoff and Ryan Smith attended via Google Meet. Absent: Rob Peterson. Also present were Superintendent David Henrichs, Business Manager Dan Rold, Board Secretary Hannah Bierbaum, Elementary Principal Nigel Horton, and Secondary Principal Seth Lembke.

- **Reading of Mission Statement:** Board Member D. Smith read the school mission statement, *"The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment."*
- **Approval of Agenda:** Motion by Houser to approve the agenda as amended with the addition of item #13 *Consider Approval of 2025-2026 Corner Conference Agreement*, #14 *Consider Approval of Bus Purchases*, and #15 *Consider Approval of Fundraiser*. Seconded by S. Peterson, motion carried all ayes.
- **Public Input:** none.
- **Superintendent's Report:** Henrichs reminded the Board of the strategic planning meeting, provided an update on timeline for tree removal on the east side of the football field, and Rold gave a presentation on the Unspent Authorized Budget report.
 - **Thank You Card(s)** – card received from the family of Gary Bergstrom for the sympathy plant in his memory.
 - **The Month in Review – Administration** – Horton informed the Board that the new elementary literacy curriculum was received and has been implemented for roughly two weeks. Lembke suggested changes to the MS/HS Student Handbook to align with legislative action and school board policy. He also shared a draft of homecoming activities and announced we will have a grand marshal of the homecoming parade for the first time. Lastly, he notified the board that Kara Victor was named the State of Iowa Outstanding New Secondary Business Educator of the year for 2023-2024. Cooper submitted a written report.
 - **Board Learning Opportunities** – The Board recognized the Griswold Sports Booster Club for their continued support of the GCSD Athletic Department. Sports Boosters President Megan Potter accepted the award on behalf of the Booster Club. The Board also selected the September recipient.
- **Consent Agenda:** Motion by Houser to approve the consent agenda as amended with the additional bills of \$4,136.46 as presented.
 - Minutes of the Regular Meeting August 19, 2024
 - Financial Statements and Monthly Bills
 - **Personnel:**
 - **New Hire:** Tafi Brown – MS/HS Cook (retroactive to September 3, 2024)
 - **Gifts, Memorials, Bequests** – \$500 from Ray and Billie Wilson in memory of Gary Bergstrom for a purpose to be determined at the discretion of the Secondary Principal.Seconded by D. Smith, motion carried all ayes.

Old Business

- **Board Policies – Second Reading** – Motion by S. Peterson to approve the Superintendent's recommendation to waive the second reading and approve board policies 904.1, 904.2, 905.1, 905.1R1, 905.1R2, 905.1E1, 905.1E2, 905.2, 906. Seconded by Houser, motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)*
- **Approval Of Facility Bids** – No bids were shared as none had been received at the time of the meeting, therefore motion by S. Peterson to postpone the approval of facility bids until bids are received. Seconded by Houser, motion carried all ayes.

- **Approval Of Safety Grant Bids** – Henrichs presented progress that has been made on obtaining bids for various projects that will be paid for by the safety grant. Motion by Houser to approve the quote from Red Oak Glass for \$169.68 per door to replace the door locks in both the elementary and MS/HS, noting that only the elementary locks will be paid for with safety grant funds. Seconded by D. Smith, motion carried all ayes.

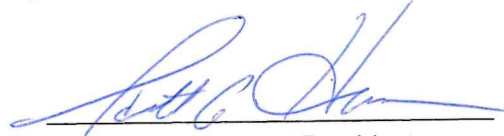
New Business

- **Approval Of Request For Allowable Growth And Supplemental Aid For 2023-2024 Special Education Deficit** – Henrichs reported the special education deficit for 2023-2024 was \$411,200.74. By approving this request, it gives the district additional spending authority for that amount, whether the board decides to fund the deficit with additional property taxes will be determined when the budget for 2025-2026 school year is approved. Motion by Houser to approve the request for the 2023-2024 allowable growth and supplemental aid for special education deficit in the amount of \$411,200.74. Seconded by S. Peterson, motion carried all ayes.
- **Consider Approval Of 2024-25 School Improvement Advisory Committee** – Motion by D. Smith to approve the following SIAC committee members for 2024-2025: Superintendent David Henrichs, Elementary Principal Nigel Horton, Secondary Principal Seth Lembke, District counselor Amy Akers, District Technology Director Eric Baker, Teachers Lisa Butler and Tara Littler-Scholl; Students Ailey Baxter, Karly Byers, Embree Chambers, Parker Osterloh and Kailey Swain; Parents Melisa Baier, Megan Harding, and Jordan Starlin. Seconded by Houser, motion carried all ayes.
- **Open Enrollment Report** – Henrichs reviewed the open enrollment report that included 46 enrolled in and 111 open enrolled out of our district, a net gain of 6 students from the previous school year.
- **Board Policies – First Reading** – First reading of board policies 101, 102, 102.E1, 102.E2, 102.E3, 102.E4, 102.E5, 102.E6, 102.R1, 505.05, 907, 907.R1
- **Consider Approval of 2025-2026 Corner Conference Agreement** – Henrichs reviewed that the district must give notice of which sports they plan to participate in at the conference level for the next school year. These include girls' and boys' cross country, volleyball, girls' and boys' basketball, girls' and boys' wrestling, girls' and boys' track, girls' and boys' golf, baseball, and softball. Motion by Houser to approve the 2025-2026 Corner Conference Agreement as presented. Seconded by S. Peterson, motion carried all ayes.
- **Consider Approval of Bus Purchases** – Motion by Kirchhoff to authorize the purchase of two used busses from Truck Center in an amount not to exceed \$125,000 total at the discretion of the Transportation Director and Superintendent and to authorize the sale of the 2008 bus and 2011 bus. Seconded by Houser, motion carried all ayes.
- **Consider Approval of Fundraiser** – Motion by Kirchhoff to approve the fundraising request from FCCLA to conduct a quilt raffle during homecoming week to use funds for club activities. Seconded by Houser, motion carried all ayes.

Adjourn: Motion by Houser to adjourn at 6:18 p.m. Seconded by S. Peterson, motion carried all ayes.



Hannah Bierbaum, Board Secretary
(Next regular meeting October 21, 2024)



Scott Hansen, Board President

Reports, documents, full text of resolutions and policies considered by the Board at this meeting are on file in the Board Secretary's office, 712-778-2152, Monday through Friday, 8 am – 4 pm.

GRISWOLD COMMUNITY SCHOOLS

CLAIMS APPROVED

OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
95 PERCENT GROUP	Instructional supplies	762.30
ADVANTAGE ADMINISTRATORS	Sep HRA Admin Fee	10.40
AMAZON CAPITAL SERVICES	Supplies/Books	1,890.80
AMPLIFY EDUCATION, INC.	Curriculum	42,678.27
BOB'S MOWING	Mowing	1,780.00
CAPPEL'S	Supplies	257.13
CAROLINA BIOLOGICAL SUPPLY CO.	Supplies	43.01
CASS HEALTH	CPR Course/Driver Physical	1,325.00
CENTRAL IOWA DISTRIBUTING, INC	Supplies	314.00
CITY OF GRISWOLD	Water & sewer	123.20
CLARINDA CHAMBER OF COMMERCE	Registration	150.00
EMBARK IT, INC.	Chromebooks	2,381.30
FIRST NATIONAL BANK	Supplies/Subscription/Equipment	5,070.73
GLENWOOD COMM. SCHOOLS	APEX	1,911.96
GOPHER SPORT	Supplies	182.29
GREEN HILLS AEA	Subscription/Training	809.70
GRISWOLD AMERICAN	Minutes/claims	272.07
GRISWOLD COMMUNICATIONS	Phone/internet	45.00
GRISWOLD COMMUNITY SCHOOL	Sep PSF	84.62
HORTON, NIGEL	Reimbursement	120.00
HYVEE FOOD STORES INC.	Foods class supplies/Sympathy plant	610.12
INSTRUMENTALIST AWARDS LLC	Plaques	161.00
IOWA BANDMASTERS ASSOC., INC.	Dues	75.00
IOWA CHORAL DIRECTORS ASSN	Registration	200.00
IOWA HIGH SCHOOL MUSIC ASSOC	Registration	56.00
ISEBA	Sep Med. Ins. Premium	1,577.02
J.D. WYMAN SERVICE	Repairs	249.75
J.W. PEPPER & SON, INC.	Supplies	49.99
LAMINATOR.COM	Supplies	388.44
LOGRA LEARNING, LLC	Subscription	7,125.00
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC	Subscriptions	1,851.72
MCI	Long distance charges	58.73
MIDAMERICAN ENERGY	Electricity	13,155.02
NATIONWIDE BUS PARTS, INC	Parts	116.65
ONE SOURCE THE BACKGROUND CHECK CO	Background checks	89.00
PAPER CORPORATION	Copy paper	3,006.47
PARAGON VISUAL LLC	Supplies	2,319.32
PATTERSON, ROBERT	Reimbursement	150.00
PLUMB SUPPLY CO - RO	Supplies	1,306.34
QUILL CORPORATION	Supplies	65.73
RICHTER & SON TOWING INC.	Towing	526.50
RIEMAN MUSIC	Supplies	31.96
SCHOLASTIC	Magazines	2,267.27
SCHOOL ADMINISTRATORS OF IOWA	Membership	1,719.00
SCHOOL SPECIALITY, LLC	Supplies	256.06
SHEET MUSIC PLUS	Supplies	41.40
SHERWIN WILLIAMS CO, THE	Paint	95.98
TEACHER DIRECT	Planners	237.60
TIGER MART	Gas/diesel	3,635.64
TRUCK CENTER COMPANIES	Parts/Supplies	488.04
VERIZON WIRELESS	Tablet line access	277.90

WEST MUSIC	Music	22.45
WYMAN BODYWORX INC.	Repair	1,410.00
WYMAN'S CARQUEST	Supplies/Repairs/Parts	791.96
Fund Total:		104,624.84

ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON'S	HOMEcoming SUPPLIES	270.17
BARENTS, KIM	OFFICIAL	440.00
BELT, CHAD	OFFICIAL	140.00
BLOMSTEDT, DEBRA	OFFICIAL	265.00
BLOMSTEDT, JOHN	OFFICIAL	265.00
CARPENTER, RAY	OFFICIAL	140.00
COX, LUKE	OFFICIAL	265.00
DANCO INC	FB SUPPLIES	1,973.35
DEJAGER, CURTIS	OFFICIAL	140.00
DESTINATION COFFEE & CUISINE	COFFEESHOP SUPPLIES	151.60
FIRST NATIONAL BANK	HOTEL FFA NAT'LS/SUPPLIES	4,034.44
FISCHER, KYLE	OFFICIAL	140.00
GRUDLE, ERIK	OFFICIAL	140.00
HUNTER, JOE	OFFICIAL	140.00
HVVEE FOOD STORES INC.	SUPPLIES	50.54
LOGAN MAGNOLIA SCHOOLS	XC ENTRY FEE	80.00
LONG, CLAYTON	OFFICIAL	140.00
LONG, JOHN	OFFICIAL	140.00
MADSEN, MATT	OFFICIAL	265.00
MCCLINTOCK, AMY	OFFICIAL	175.00
MEYERS, BRAD	OFFICIAL	75.00
MORTENSEN, RICHARD	REIMB-SHIPPING-TRACK CAMERA	105.73
PACE, RICHARD	OFFICIAL	265.00
TAYLOR, BRYCE	OFFICIAL	140.00
TREYNOR HIGH SCHOOL	XC ENTRY FEE	125.00
TRI-CENTER HIGH SCHOOL	JH TR ENTRY FEE	120.00
UHLENKAMP, STEVE	OFFICIAL	140.00
WESTPHAL IRONWORKS LLC	FAIR TROPHIES	107.50
Fund Total:		10,433.33

MANAGEMENT FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
SU INSURANCE COMPANY	Breakdown insurance	7,356.75
Fund Total:		7,356.75

CAPITAL PROJECTS

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ATLANTIC GLASS COMPANY	MS Windows Replacement	18,964.00
EMBARK IT, INC.	Service	1,000.00
GRISWOLD COMMUNICATIONS	Phone/internet	1,357.38
J.Q. OFFICE EQUIPMENT INC.	Copier leases	2,639.94
SPORTSGRAPHICS	Branding	7,584.00
TMS PRODUCTION INTEGRATION	HS Gym Stage curtains	19,698.70
Fund Total:		51,244.02

PHYSICAL PLANT & EQUIPMENT

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
BIGSIGNS.COM, Inc.	Supplies	1,326.00
EMBARK IT, INC.	Chromebooks	865.94
Fund Total:		2,191.94

SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	Supplies	40.37

ANDERSON ERICKSON DAIRY	Dairy products	1,136.38
BEEBE, TIFFANY	Reimbursement	7.50
BIMBO BAKERIES USA	Bakery products	738.67
HYVEE FOOD STORES INC.	Food	30.92
LARY, KAY	Reimbursement	7.90
MARTIN BROTHERS	Food/supplies	15,663.03
NICHOLSON, CHRISTINA	Refund	21.60
RAPIDS WHOLESALE	Utility cart	97.65
ROSS CHEMICAL SYSTEMS	Dishwasher supplies	785.00
WEIRICH WELDING PLUS LLC	Repair part	15.00
	Fund Total:	18,544.02

INTERNAL SERVICE FUND - HEALTH INSURANCE

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ADVANTAGE ADMINISTRATORS	PSF Reimbursement	463.85
	Fund Total:	463.85

TOTAL EXPENDITURES: 194,858.75